



4-H Ambassador Meetings

Consider Logistics

- Attempt to set regular meeting dates/times and locations, allowing youth to choose frequency and set meeting dates/times.
- Consider setting up a system for regular communication in addition to e-mail such as Remind, or GroupMe (text messaging applications).
- Include parents in communication whenever possible.

Establish Expectations

- Discuss group expectations, and ask for buy-in from members.
- Consider creating a set of ground rules for the group.
- Consider the use of an agreement form to establish expectations in writing.
- Establish a plan for meeting leadership (facilitating, agenda creation, etc.). Sharing leadership with youth ambassadors is encouraged through the election of officers, or rotating leadership opportunities.

Sample Agenda

- Welcome
 - › share agenda, sign-in, refreshments, etc.
- American & 4-H Flag Pledges
- Icebreaker Activity
 - › This is a great opportunity for youth leadership!
- Training/Skill-Building Activity (Ideas and resources are coming soon!)
- Youth-Lead Projects and Ideas
 - › What projects or areas of interest would you like to explore?
 - › What have you been working on?
 - › What opportunities are coming up in the community?
- Share Other Training/Learning Opportunities (Local and Statewide)
- Next meeting Date
 - › Volunteers to take on leadership roles (Leading icebreaker? Facilitating discussion?)

To contact an expert in your area, visit extension.msu.edu/experts or call 888-MSUE4MI (888-678-3464)

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